



JUDICIAL BRANCH
OFFICE OF THE CHIEF COURT ADMINISTRATOR
MATERIALS MANAGEMENT – PURCHASING SERVICES
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M E M O R A N D U M

TO: Potential Respondents

FROM: Pamela Sarno
Purchasing Services

DATE: November 18, 2021

SUBJECT: Addendum No. 1 – 4123 Credible Messengers

The purpose of this amendment is to extend the proposal due date to Thursday December 16, 2021 @ 2:30 pm.

In addition to the above extension, we are posting the questions and answers from the Proposer's Conference as well as the additional questions that were submitted by November 10, 2021.

Conference Questions and Answers:

1. Why the Six months of service, can you expand on this?
One of the goals of the credible messenger is to connect youth to their community so services continue when they are no longer under judicial supervision. Additionally, many of our youth are not under judicial supervision for more than 6 months so that connection to services is critical. We encourage bidders to respond in their proposal how they will deliver credible messenger services.
2. The on-call is 24 / 7 is it the expectation for the credible messenger that is assigned to the particular youth be on call or that someone from the program is on call for the youth?
We minimally expect someone from the program be available 24/7/365, it does not need to be the credible messenger assigned to the youth. Someone should be able to assess the situation and determine a response which may include going to where the youth is, de-escalation etc.
3. Will we allow the organization to continue to serve the youth after they are no longer on juvenile probation?
Bidders may continue to serve youth after they complete their period of supervision. The bidder will need to describe what this will look like, and any funding implication must be included in the proposal.
4. Should we look at leasing or purchasing some type of vehicle to bring them to places where they may have never been. Is this something you are looking for us to do?
Yes. Agencies can choose to purchase or lease vehicle(s).
5. Are there charges that some of the Credible Messengers that you would not like to be involved with youth?
Minimally, individuals with sexual offences and offences involving children.

6. You have also mentioned that anyone with an ongoing Judicial case would not be eligible. Is there a timeline where you would accept a credible messenger?
No, we do not have a specific timeframe. Agencies must submit their policy for hiring staff with a criminal background, DCF abuse/neglect finding and MV record.
7. Would you be able to recommend some of our clients that may have been part of our process be Credible Messengers (aged out)?
I do not believe we will be able to recommend previous clients.
8. Would CSSD programs have access to share our postings?
Yes, we currently post programs job opportunities.
9. For the Budget 21/22 and 22/23 do you want us to pro-rate the start date for Jan 2022?
Agencies must submit 2 budgets:
1.) April 1, 2022 – June 30, 2022.
2.) July 1, 2022 – June 30, 2023
***NOTE: This answer may be different than discussions held at the conference.**
10. Can organizations partner with other organizations who may be able to assist with oversight with someone who has more grass roots experience?
Yes, collaborating with other organizations is acceptable. Bidders must clearly spell out the roles and responsibilities of each of the organizations and any other pertinent information, including funding.
11. Timeline is tight to write this is there an opportunity to extend the bid due date?
Please see revised due date above.

Additional Questions and Answers:

1. Please clarify if this is a single statewide award or if CSSD is awarding 4 contracts - one for each city in the primary areas identified.
We are seeking to award 4 locations as outlined in the RFP. Bidders can respond to all locations, but you must submit a separate proposal for each area.
2. If this RFP is for 4 awards, is there a particular place you would like us to indicate which urban area we are interested in providing services to, other than the proposal summary sheet, part II A?
Other areas in the proposal may include the Executive Summary, Budgets and Section C-7.
3. If this RFP is for 4 awards, do you want a submission for each urban area or do you want a consolidated proposal?
See answer to questions 1.
4. If additional funding is made available, will the additional sites be allocated to the already awarded contract or will an additional contract (s) be awarded? If we are interested in one of the secondary areas, should the funding become available, how should we indicate that?
Bidders interested in providing credible messenger services in New London/Waterford, Stamford and or New Britain must submit a separate proposal for each location you are bidding on. These proposals will be reviewed and awarded should funding become available.
5. Please further clarify the budget requirement for the 21-22 year and 22-23 year. The RFP states that the targeted contract commencement date is 4/1/22, but you stated you would like 2 full year budgets.
See Conference question #9 above
6. Please provide a list of agencies that attended the bidders conference.
Conn. Jr Republic, Blue Hills Civic, Hartford Communities that Care Inc., NAFI, Wheeler Clinic, RYASAP Catalyst for Community Change, Conn. Violence Intervention Program, Klingberg Family Centers, Career Resources, Urban Community Alliance, Youth Advocate Programs and Family ReEntry.

7. If this RFP is for 4 contract awards, please indicate how the anticipated \$2,000,000 targeted funding would be allocated to the 4 urban centers
We do not have targeted funding by location.
8. Will one grant per market be awarded, or will CSSD consider awarding multiple grants per market?
One award per location.
9. Per yesterday's call, CSSD indicated it is open to partnerships between organizations for this RFP. Is CSSD open to a construct that would position one organization as the coordinating entity, working with local partners in each of the four markets to develop MOUs to provide direct services?
Partnering with local entities is acceptable, however, for evaluative purposes and in accordance with question #1 above, a separate proposal is required for each area you propose to serve. Bidders must clearly spell out the roles and responsibilities of the coordinating agency(s) AND the local partner. Bidders must include all pertinent information, including any cost savings gained by one lead organization. The roles and responsibilities may be outlined in an MOU or sub-contract agreement.